



City of Norfolk

Invitation for Bid
IFB 4706-0-2015/EMP Amendment 1
Issued: June 12, 2015

The City of Norfolk (the "City") is seeking a responsive and responsible vendor to provide **V-300 Simulator or an approved equal for the purposes of police training**, in accordance with all terms, condition and specifications of this solicitation.

Pre-Bid Conference: Date/Time: A pre-bid conference and site visit will be held for this procurement on Thursday June 11, 2015 from 1:00 PM to 3:00PM at 1501 Pritchard Street, Norfolk, Virginia 23502. A site visit is strongly encouraged concerning this acquisition. All bidders should acquaint themselves with all related job conditions. The bidders shall determine all job related conditions, which may affect the bidders approach to providing all services, materials, equipment and labor. All bidders should include all costs of the work described herein for bid preparation. After reviewing any question/requests submitted, the Purchasing Department will issue an addendum to respond to items it deems necessary. Changes to this bid will be made only by written addendum issued by the Buyer in Purchasing Department.

Bid Opening Date and Time: June 18, 2015; 2:00 PM Eastern Time

ACKNOWLEDGE RECEIPT OF ADDENDUM(S): #1 X #2 _____ #3 _____ #4 _____ (Please Initial)

THE UNDERSIGNED AGREES TO PERFORM ANY CONTRACT AWARDED AS A RESULT OF THIS SOLICITATION, IN ACCORDANCE WITH THE TERMS, CONDITIONS, AND REQUIREMENTS SPECIFIED HEREIN. THE SIGNATURE BELOW SHALL BE PROVIDED BY AN AGENT AUTHORIZED TO BIND THE COMPANY. FAILURE TO EXECUTE THIS PORTION MAY RESULT IN BID REJECTION.

Bidder Legal Name:	
Virginia State Corporation Commission Number:	
Bidder Contact Name:	
Bidder Contact Email Address:	
Bidder Contact Telephone Number:	
Authorized Agent Signature:	
Authorized Agent Name (Printed):	

Authorized Agent Contact Email:	
Authorized Agent Contact Phone:	

I HEREBY CERTIFY THAT MY BID IS IN FULL COMPLIANCE WITH THIS SOLICITATION AND ALL THE TERMS AND CONDITIONS IMPOSED HEREIN AND AGREE TO PERFORM ANY CONTRACT AWARDED AS A RESULT OF THIS SOLICITATION, ACCORDINGLY. AS THE UNDERSIGNED REPRESENTATIVE FOR THE BIDDER, I ALSO CERTIFY THAT I AM AN AGENT AUTHORIZED TO BIND MY COMPANY TO THIS BID AND UNDERSTAND THAT FAILURE TO SIGN THIS BID MAY RESULT IN OUR BID BEING REJECTED.

Amendment 1 IFB 4706-0-2015/EMP:

Questions and Answers for Pre-bid conference and site visit as follows:

1. Q: What will awarded contractor's role be in regards to steady state operation of the simulator?

A: Contractor role is to be that of technical support and train the trainer "on operation of the simulator" and then purely technical support as problems and questions arise during steady state operations over the remainder of the contract.

2. Q: Will our instructors need to be DCJS certified?

A: No, NPD will have their instructors to facilitate the training events IAW DCJS standards, so they will require that certification, not the contractors.

3. Q: What room is there for adjustment allowing a contractor with under 5 years of experience in military exercises and training employing wide ranges of constructive and virtual simulations? Is it a hard screening criteria (i.e. Pass/fail) that we do not have specific experience installing and maintaining virtual simulators but extensive experience operating such systems in uniform as well as integrating simulations as contracted exercise designers?

A: That is up to the city legal department.

4. Q: What is the on-call support requirement? Is it 24/7 or will it be limited standard working hours M-F?

A: This will be a 40 hour work week Monday- Friday.

5. Q: What is the intent behind the "Trade-In" Clause?

A: The City want to recapture any value from existing capital. *(Question: Will the verbiage in that clause change?) No, the verbiage will remain the same.*

6. Q: What is the plan to assess effectiveness of the training?

A: There are several metrics such as a downtrend on use of force and civil abuse complaints.

7. Q: Is there desire to assist in scenario design?

A: The design of scenarios (separate from the authoring software as requested in the bid) should fall on the bidder. There should be a library of scenarios already developed and finalized, as well as plans to continually develop scenarios as needed to address future use of force situations.

8. Q: When does the simulator need to reach full operational capability? Understand delivery and installation within 75 days of Purchase Order. Does that mean training must begin on day 76 or is there time after that to work out remaining system issues?

A: The simulator and all training to operate it should be completed by 75 days.

Bid opening date and time still remains the same.

Thank you,

Eddie Powell, Buyer II

